

NCVS Course Booking Form

To book a place on any course please copy this form, complete it and fax or post to:

Training, NCVS, 7 Mansfield Road, Nottingham, NG1 3FB
Tel: 0115 934 8404 Fax: 0115 934 8440

By completing this booking form you are agreeing to abide by NCVS course booking and payment conditions.

BOOKING DETAILS			
Name of person attending:			
Organisation:			
Address:			
			Postcode:
Tel:		Fax:	
Email:			
I would Like to reserve a place on the following courses:			
COURSE DETAILS			
Title:	Ref	Date	Cost
		Total Amount	
Special Requirements			
Please tell us of any dietary or other requirements you may have, including access. NVAC is a fully accessible venue.			
PAYMENT METHOD: Please tick appropriate box			
By Invoice:	Please give me the name and address of the person responsible for paying this invoice.		
By Cheque:	Please make cheques payable to “Nottingham CVS”		
By Bursary:	You will need to fill in an application form for a bursary.		
Return to:			
Training @ Nottingham CVS, 7 Mansfield Road, Nottingham, NG1 3FB			



Data Protection - NCVS will use the information you provide on your booking form, and additional information you may provide in the future, for administering our courses and for monitoring purposes. We will not disclose this information to any other person or organisation, except in connection with the above purpose. All course delegates are provided with a list of their co-delegates names and organisations, but no further details.