

Monitoring and evaluation

Course description

Have you been asked by your funder or grant holder to fill in a monitoring form? Are you overwhelmed by the amount of information you need to give? This course will help you prepare and fill in monitoring forms more confidently.

What level is this course for and who should attend?

Level 1

Third sector, public or private organisations

What will participants learn?

- What monitoring and evaluation is and why it is important
- Different types of record keeping
- Monitoring mistakes and how to avoid them
- What different funders expect
- How monitoring and evaluation can help you plan your service

What else do I need to know?

Time: 9.30am - 1pm

Date: Friday 17 September 2010

Refreshments: Tea/coffee

Facilitators: NCVS Group Development Team

Costs: Nottingham city groups - £25
Public/private - £50

Book now - 3 options

Call 0115 934 8400 or

Email training@nottinghamcvs.co.uk or

Download our application form:

http://www.nottinghamcvs.co.uk/training/ncvs/Booking_form.doc