

Introduction to discipline and grievance

Course description

A basic introduction to discipline and grievance in a lively, interactive session covering essentials and building confidence.

What level is this course for and who should attend?

Levels 1 and 2

Third sector, public or private organisations

What will participants learn?

- Introduction and familiarisation with the law around statutory disciplinary and grievance procedures
- Good practice
- When to use disciplinary procedures
- Conducting a fair disciplinary hearing
- Handling a grievance

What else do I need to know?

Time:	9.30am - 1pm
Date:	Tuesday 21 September 2010
Refreshments:	Tea/coffee
Facilitators:	NCVS HR/Admin Team
Costs:	Nottingham city groups - £25 Public/private - £50

Book now - 3 options

Call 0115 934 8400 or

Email training@nottinghamcvs.co.uk or

Download our application form:

http://www.nottinghamcvs.co.uk/training/ncvs/Booking_form.doc