

Need office space?

Affordable, flexible, high quality serviced office space for charities, voluntary organisations and social enterprises in Nottingham



Easy access to meeting rooms



City centre location



Modern, air conditioned, secure offices



Shared lightwell



Fully accessible building

**Nottingham
Community
and Voluntary
Service**

Why rent office space with us?

- Competitive rates
- We're a social enterprise, so all our profits go back into the sector
- Our offices are modern, air conditioned and secure
- The office space is flexible, so as your organisation grows, your office space can grow too
- You only have to give one month's notice if you want to leave: handy if your funding feels insecure.

What's included in the price?

- Friendly, professional, fully staffed reception
- Gas, water + electricity
- Building and third party insurance
- Building and grounds maintenance
- Fire and intruder alarms
- CCTV
- Secure electronic access to office area
- Broadband, phone lines and WiFi
- Post/franking service with fax and photocopying facilities
- Daily cleaning and waste disposal
- Secure bike storage
- Toilet, showering and kitchen facilities.

Anything else?

You can have any or all of these optional extras, all provided on site. Cost available on request:

- Professional IT set up and ongoing support
- HR advice and support
- Payroll and accountancy services.

What are the offices like?

- Fully refurbished
- Bright and airy
- Air conditioned and centrally heated
- All office furniture, including desks, chairs and desk dividers, are included in the price
- Storage cupboards and filing cabinets are also included in the price
- Easy access to meeting rooms, with reduced rates for voluntary groups
- Access to the recently refurbished lobby area where you can meet colleagues and volunteers in a relaxed, safe and informal environment
- Access to the lightwell, a shared outdoors area with seating and greenery
- City centre location with all the benefits of transport links
- The building is fully accessible with lift, accessible toilets and portable hearing loops
- Blue badge parking next to the building.

Not quite what you're after?

We have a range of office space that we can adapt to suit your needs. Give us a call and we'll see what we can do, with no obligation.

Interested?

Contact Shona on 0115 934 8409
or shonas@nottinghamcvs.co.uk

Come and have a look around and ask as many questions as you like. You can decide whether it's right for you in your own time – we promise not to hassle you.

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